

**SARAH RAINES, ED.D., LCSW
ACADEMIC AND BEHAVIORAL COUNSELING**

CONFIDENTIALITY OF INFORMATION

Most of the information discussed with Dr. Raines is confidential and protected by laws, without your written consent, from disclosure and then, only to the extent you authorize.

Information that must or may be disclosed even without your consent include:

- When child abuse is known or suspected. (Reporting is required by State Law)
- When abuse of an elderly person or someone with a disability is known or suspected. (Reporting is required by State Law)
- If you threaten to harm yourself or someone else.
- If you commit a crime.
- If you initiate a lawsuit against your therapist.
- If a court orders disclosure of information.

Details of your treatment may be discussed with a clinical supervisor or other clinician for consultation. Your name and specific identifiers remain anonymous.

Your treatment record and related financial records are kept in a locked file cabinet in an office or other area not accessible to the public. Federal laws prohibit the disclosure of information without the written consent of the client and only to the extent specifically authorized, except if there are issues relating to child abuse. This information cannot be re-disclosed to another source without your written consent. A general release for medical or other information is not sufficient.

I have read and agree to comply with the terms and conditions listed above.

client (or authorized agent) signature

Date